



Application for Employment

Equal access to programs, services, and employment is available to all persons. Those applicants requiring reasonable Accommodation to the application and/or interview process should notify a representative of the Human Resource Department. Serenity Day Spa & Salon is an EOE.

Position applied for _____ **Date** _____

Name _____ **Social Security #** _____

First Middle Last

Address _____

Street City State Zip

Telephone # _____ **Email:** _____

Date available for work: _____ **What is your desired salary range?** _____

Type of employment desired: Full-Time or Part-Time

If you are under 18, and it is required, can you furnish a work permit? Yes _____ **No** _____

If no, please explain _____

Have you ever been employed here before? Yes _____ **No** _____

If yes, give dates and positions _____

Are you legally eligible for employment in this country? Yes _____ **No** _____

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? Yes _____ **No** _____

If yes, please provide date(s) and details _____

Answering "yes" to these questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into consideration.

Driver's license number if driving is an essential job function _____ State _____

Employment History

Provide the following information of your past four employers, assignments or volunteer activities starting with the most recent.

EMPLOYER:	Start to End Date:
Starting/final job title:	Address:
Immediate supervisor and title:	Reason for Leaving:
Job Responsibilities:	Hourly rate/salary Start _____ Final _____
EMPLOYER:	Start to End Date:
Starting/final job title:	Address:
Immediate supervisor and title:	Reason for Leaving:
Job Responsibilities:	Hourly rate/salary Start _____ Final _____
EMPLOYER:	Start to End Date:
Starting/final job title:	Address:
Immediate supervisor and title:	Reason for Leaving:
Job Responsibilities:	Hourly rate/salary

	Start Final
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Skills and Qualification:

Summarize any training, skills, licenses, and/or certificates that may qualify you as being able to perform job-related functions in the positions for which you are applying _____

Educational Background (if job related)

Name and Location	Years Completed	Graduation Year?		Course of Study
		Major	Degree	
High School				
College				
Other				

References

Name	Telephone	Number of Years Known

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete, and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the employer's services, whenever discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering, and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no questions on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the forgoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Application Statement.

Signature of Applicant _____ Date _____